

## PROCESSING OF PERSONAL DATA AT LANTMÄNNEN RESEARCH FOUNDATIONS

Version 2018-09-24

### Summary

On 25 May 2018, the new data protection regulation (GDPR) replaced the Swedish Personal Data Act (PUL). You can read here below about the Lantmännen Research Foundation's processing of your personal data and about your rights under relevant data protection legislation.

If you have received funding from us, this means that your data will be contained in our systems. We store your data until you request it to be removed.

If your application has been rejected, it is stored for three years to enable us to carry out follow-ups ahead of future calls for proposals. Please contact us if you would like your application or other data to be removed before this time.

If you are a Board member or a member of one of our working groups, your data will be stored in your user account for as long as you perform this role. Your data will be removed no later than one year after your role has ended.

If you have a user account in our system, you will be able to receive information from Lantmännen's Research Foundation by email. If you do not want to receive these mailings or want to remove your account for any other reason, please send an email to [info.lafo@lantmannen.com](mailto:info.lafo@lantmannen.com) and we will make sure your user account is removed. More detailed information about how we work with personal data can be found below.

## 1. INFORMATION ABOUT THE PROCESSING OF PERSONAL DATA

### 1.1 Introduction

1.1.1 Lantmännen Research Foundation, the SL Foundation and the VL Foundation ("**Lantmännen research foundations**") are the controllers for the processing of personal data that takes place within the respective foundation's operations.

1.1.2 Lantmännen's research foundations safeguard your privacy and strive for a high level of protection in all processing of personal data. All processing of personal data within Lantmännen's research foundations takes place in accordance with applicable personal data legislation, which after 25 May 2018 is the Regulation (EU) 2016/679 of the European Parliament and of the Council ("**GDPR**").

1.1.3 This information document describes which personal data is processed by Lantmännen's research foundations and your rights in relation to personal data processing.

### 1.2 Personal data

1.2.1 The personal data that may be processed about you is your name, year of birth, title/level of education, address, telephone number, email address and other data about you that is necessary in order to make a decision about and administer any funding. This may relate, for example, to your research, including project plan and financial entitlement/salary level, and information contained in your CV, such as expertise, background and skills level. We will also process other information that you provide to us if you receive research funding, such as reports.

### 1.3 Purpose

1.3.1 Your personal data is processed by Lantmännen's research foundations for the following purposes:

- To administer and prepare the project application, collect and keep continuously up-to-date the information that may form the basis for decisions on project funding;
- To communicate with you;
- To administer and fulfil project agreements with you;
- For reporting purposes and in order to prepare statistics;
- To fulfil the legal obligations of Lantmännen's research foundations;
- For information about Lantmännen's research foundations' calls (you can opt out of future mailings by sending an email to [info.lafo@lantmannen.com](mailto:info.lafo@lantmannen.com));
- To produce (anonymised) statistics about project applications and approved projects;
- To provide, maintain, test, improve and develop the products and services of Lantmännen's research foundations and the technical platforms that are used to provide these;
- For information about approved projects, e.g. through publication online or via press releases (name and project title/focus area).

#### **1.4 Lawful basis**

1.4.1 Your personal data is processed on the basis of contracts where processing is necessary in order to fulfil the rights and obligations that an agreement on research funding involves.

1.4.2 Your personal data is processed on the basis of legitimate interests where we have a legitimate interest in processing your personal data, e.g. in order to inform you about our calls.

#### **1.5 Disclosure of personal data**

1.5.1 The Lantmännen research foundations may share your data with their operational management, working groups, Board of Directors and legal experts within the context of the purposes stated above. Lantmännen research foundations engage external expertise to provide IT services. The provision of these services may mean that Lantmännen's research foundations' business partners have access to your personal data. Companies that process personal data on behalf of Lantmännen's research foundations must always sign an agreement with Lantmännen's research foundations that enables us to ensure a high level of protection for your personal data at our business partners. In relation to business partners outside the EU/EEA, special safeguards are implemented, such as signing an agreement that includes the standard contractual clauses for data transfer that have been adopted by the European Commission and which are available on the European Commission's website.

1.5.2 Lantmännen research foundations may also disclose personal data to a third party, such as the police or other authority, in relation to the investigation of crime or if we otherwise have an obligation to disclose such information by law or by order of the authorities.

1.5.3 Lantmännen research foundations will not disclose your personal data to any extent other than as described in this information document.

#### **1.6 Security for the protection of personal data**

1.6.1 Lantmännen research foundations ensure a high level of security for your personal data and to this end implement appropriate technical and organisational security measures in order to protect your personal data against unauthorised access, alteration, dissemination or destruction.

#### **1.7 Storage period**

1.7.1 Your personal data is stored for as long as is necessary to enable us to administer your user account in the Foundation portal or for as long as we are required to store it by law. Otherwise, it is handled in accordance with the data erasure procedure of Lantmännen research foundations.

## **1.8 Data erasure procedure**

1.8.1 Rejected applications are stored for up to three years after rejection in order to enable follow-ups ahead of future calls for proposals, as well as evaluation of the process.

1.8.2 For approved projects, personal data is stored permanently.

1.8.3 For members of the foundation's Board and members of evaluation groups, the user account is retained for no more than one year after this role has ended.

1.8.4 People with a user account in the Foundation portal who do not want to remain there can be removed on request, preferably by sending an email to [info.lafo@lantmannen.com](mailto:info.lafo@lantmannen.com).

## **1.9 Rights and complaints**

1.9.1 Under applicable data protection legislation, you have the right, as a user, to request access to and rectification of personal data, to object to processing and to have this restricted, as well as a right to data portability. Users also have the right to submit a complaint at any time to the Swedish Data Protection Authority if they consider that their personal data is being processed in contravention of applicable data protection legislation.

## **1.10 Contact details of the data controller**

1.10.1 If you would like further information about how your personal data is processed, or if you want to exercise any of the rights above, please contact us:

Contact person: Helena Fredriksson, Head of Research

Address: Lantmännen's research foundations, c/o Lantmännen ek för, Box 30192, 104 25 Stockholm

Telephone: +46 (0)10-5 560 000

Email Lantmännen's research foundations: [info.lafo@lantmannen.com](mailto:info.lafo@lantmannen.com)

Email Data protection officer: [dataskyddsbud@lantmannen.com](mailto:dataskyddsbud@lantmannen.com)